



2024 Vendor Application Form

Deadline: Food Vendors – March 31st.

All other applications will be accepted until all spaces are full.

Saturday, May 11, 2024

****Please Note: All communication will be done through email unless requested otherwise. Please be sure you verify your email is clearly legible with no errors. Thank you!**

Name of Business	Primary Contact Name	Primary Phone
Mailing Address, City, State, Zip		Email Address
Type of Booth Requested <input type="checkbox"/> CRAFT <input type="checkbox"/> FOOD <input type="checkbox"/> BEER/WINE <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> NON-PROFIT		
Please describe what you will be selling:		

Please attach a photo(s) of your craft booth or food set-up and menu. Print name on photo and include a self-addressed, stamped envelope if you would like your photo(s) returned to you.

**The Buggy Festival Committee reserves the right to deny space to vendors due to limited spaces, duplication, or any vendor/product deemed inappropriate. All CRAFT vendors are accepted unless notified otherwise.

Fees (please check appropriate amount(s):

- ☐ **\$80** **ON STREET** – 12'x12' Craft, Commercial OR Non-Profit
- ☐ **\$95** **ON CIRCLE** – 12'x12' Craft, Commercial OR Non-Profit (*limited spaces—**NO electricity available***)
- ☐ **\$80** 12'x12' Beer or Wine Concession
- ☐ **\$180** 12'x12' Food Concession. **Each additional space will be \$50.**
- ☐ **\$35** Electricity Voltage needed: ☐ 110v ☐ 220v ****Electricity NOT provided unless requested on this form.**

\$ _____ **Total amount due.** (Please make checks payable to Carthage Buggy Festival.)

**** Cash, check, money order, or debit/credit card are accepted.**

Credit Card Payments: *****NOTE: There will be a 3.5% service fee charged by the processing company for using a debit/credit card**

Card #: _____ Expiration Date: _____ CVV Code: _____ Billing Zip Code: _____

Please return completed application and fees to: Carthage Buggy Festival, 4396 US Hwy 15/501, Carthage, NC 28327. All forms may also be emailed to TownClerk@TownofCarthage.org. NO refunds (unless application is returned). \$25 fee for all returned checks.

Vendors will not hold the Town of Carthage, Buggy Festival personnel, volunteers and employees responsible for claims, fees, damages, or expenses. By signing below, you are stating that you have read the Vendor Application and accompanying information and you and/or your organization will abide by the rules or risk being removed from the Buggy Festival.

Signature _____

Date _____

- ☒ Food vendors are on a first come, first served basis. We try our best not to duplicate food vendor types, but small overlap may occur.
- ☒ While we try to accommodate requests, vendors are not guaranteed the same booth space as years prior. The earlier you apply, the more likely we will be able to accommodate.
- ☒ **NO BOTTLED WATER can be sold at the Buggy Festival because the Buggy Festival Committee sells water as a primary fundraiser.**